

REACHING INSIDE: Opening a New Chapter at a Local Prison

RESOURCES

Lists
Community members relate needs and interests.
The Branch Librarian lists items to support:

- social clubs
- community leaders
- education programs
- cultural events
- individuals

- 01 Indigenous**
 - **INDIGENOUS WELLNESS GROUP**
 - promotes arts & culture
 - art & history
- 02 Graphic Novel**
 - **AVID READERS**
 - possible adaptive book club extension
 - genre
- 03 Transgender**
 - **TRANSGENDER GROUP**
 - supports self-identified members
 - biographical
- 04 American Sign Language**
 - **COMMUNITY LEADERS**
 - supports identified learning need
 - textbooks
- 05 Entrepreneurial**
 - **EDUCATIONAL PROGRAM**
 - adds value to special course offering
 - seminal works

SPECIAL EVENTS

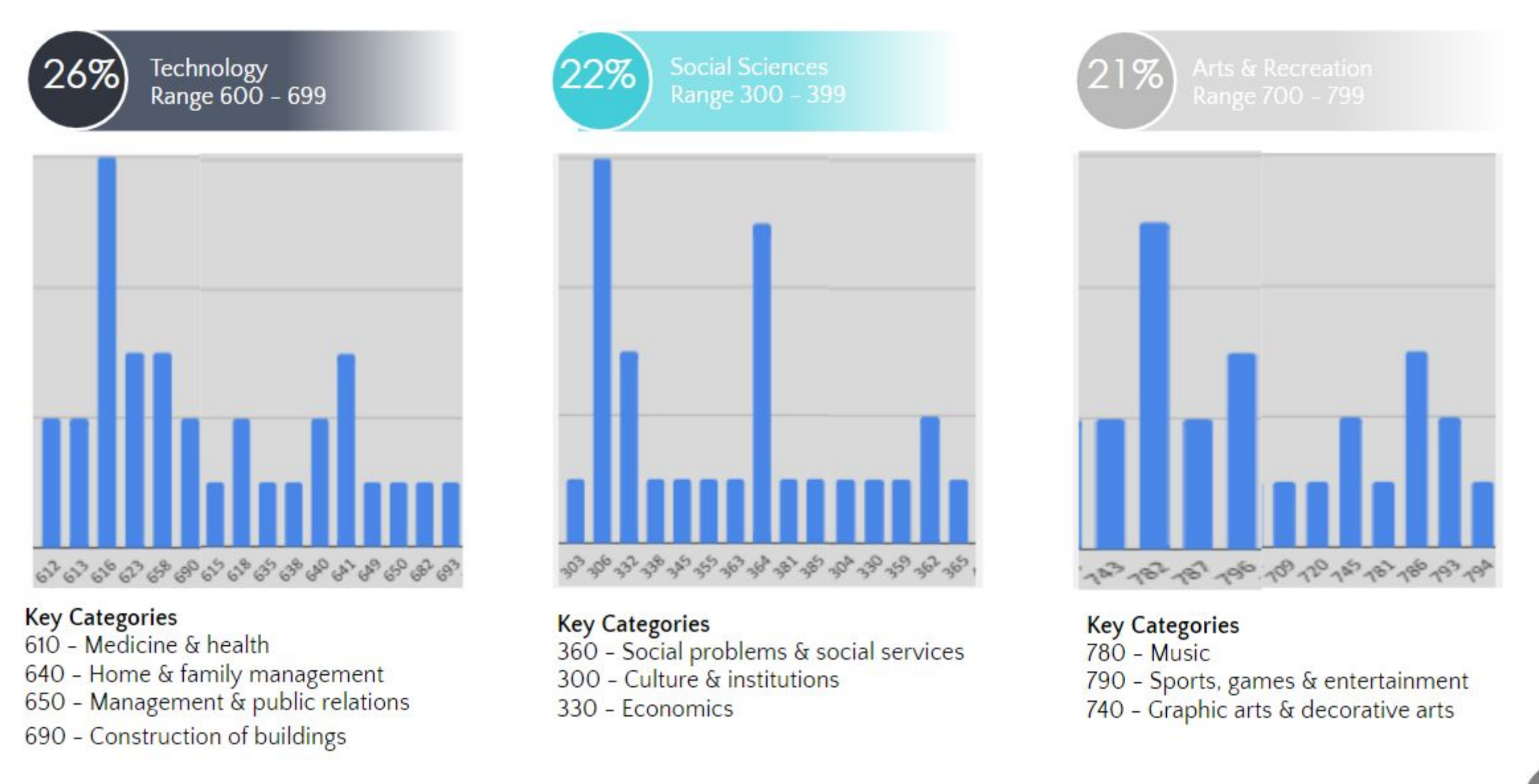


A chance to meet community leaders, promote L&A resources, and support cultural and educational programs.

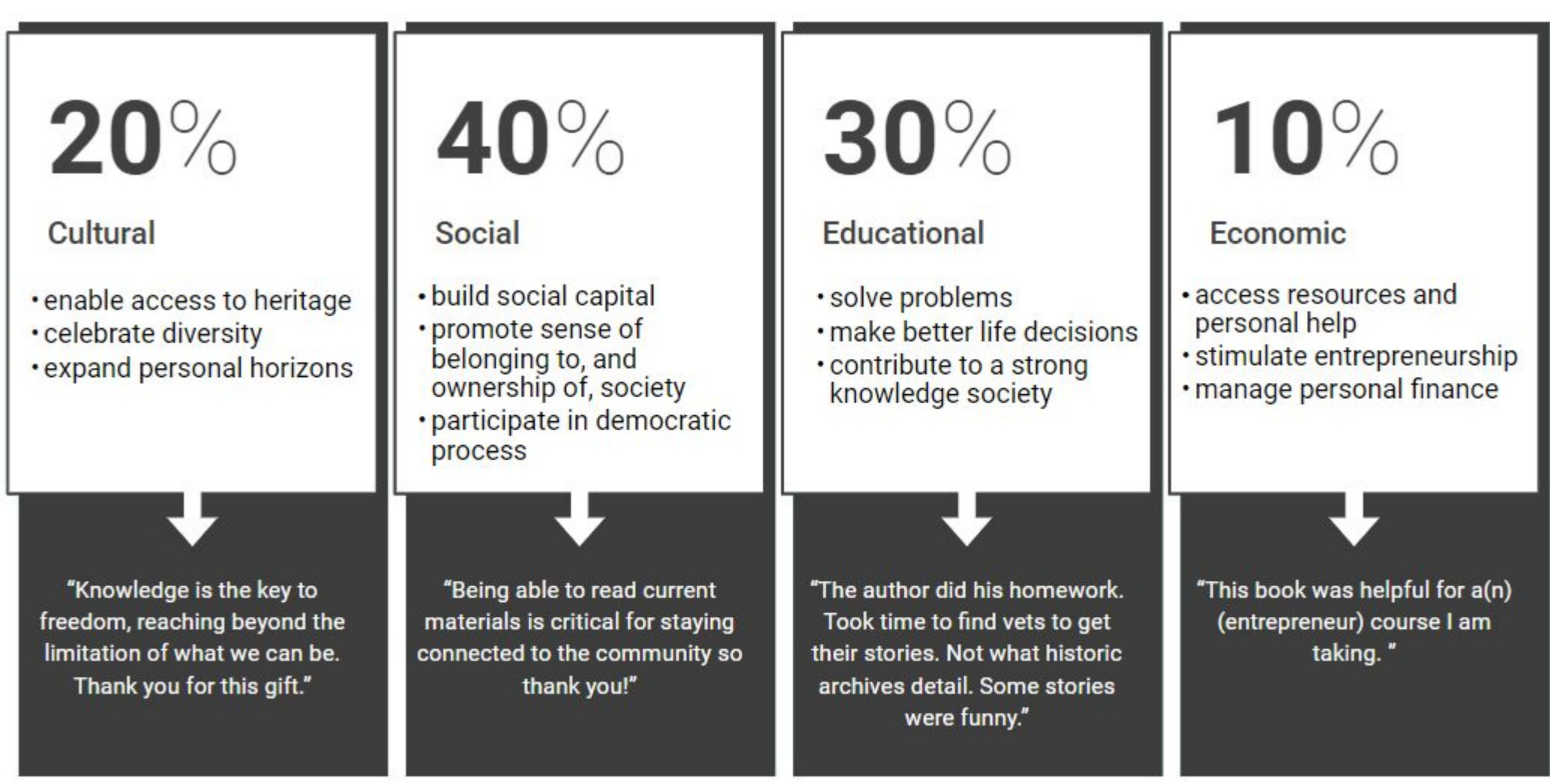
REQUESTS

- 1 transgender memoirs**
Community leaders request memoirs or biographical of self-identified individuals, seeking primarily medical, historical and biographical resources.
- 2 graphic novels**
Some members of the general population request particular authors or series (or continuation of series), especially manga.
- 3 history books**
A few individuals express a keen interest in history, notably military history and ancient civilizations.

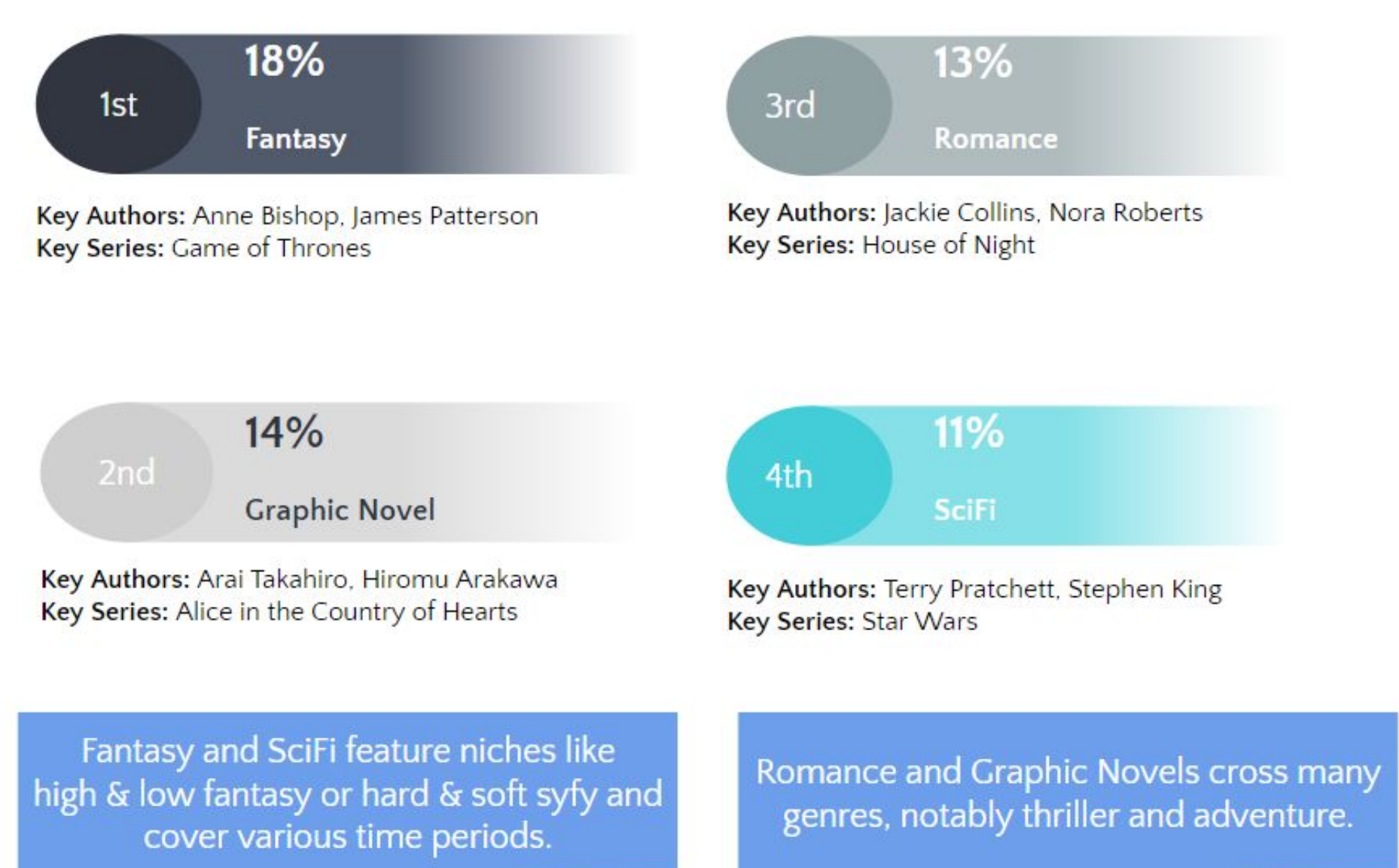
SUBJECTS



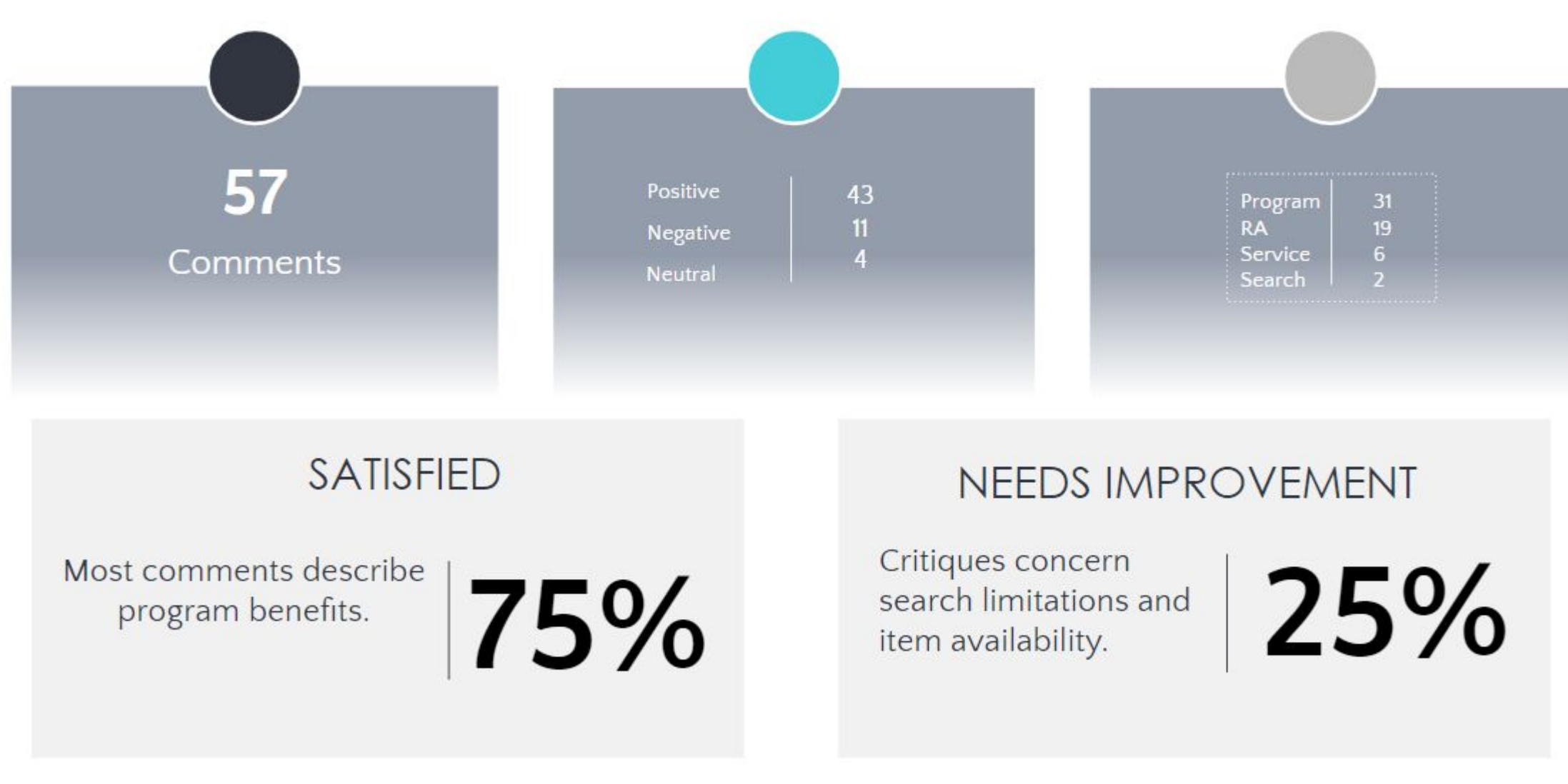
IMPACT



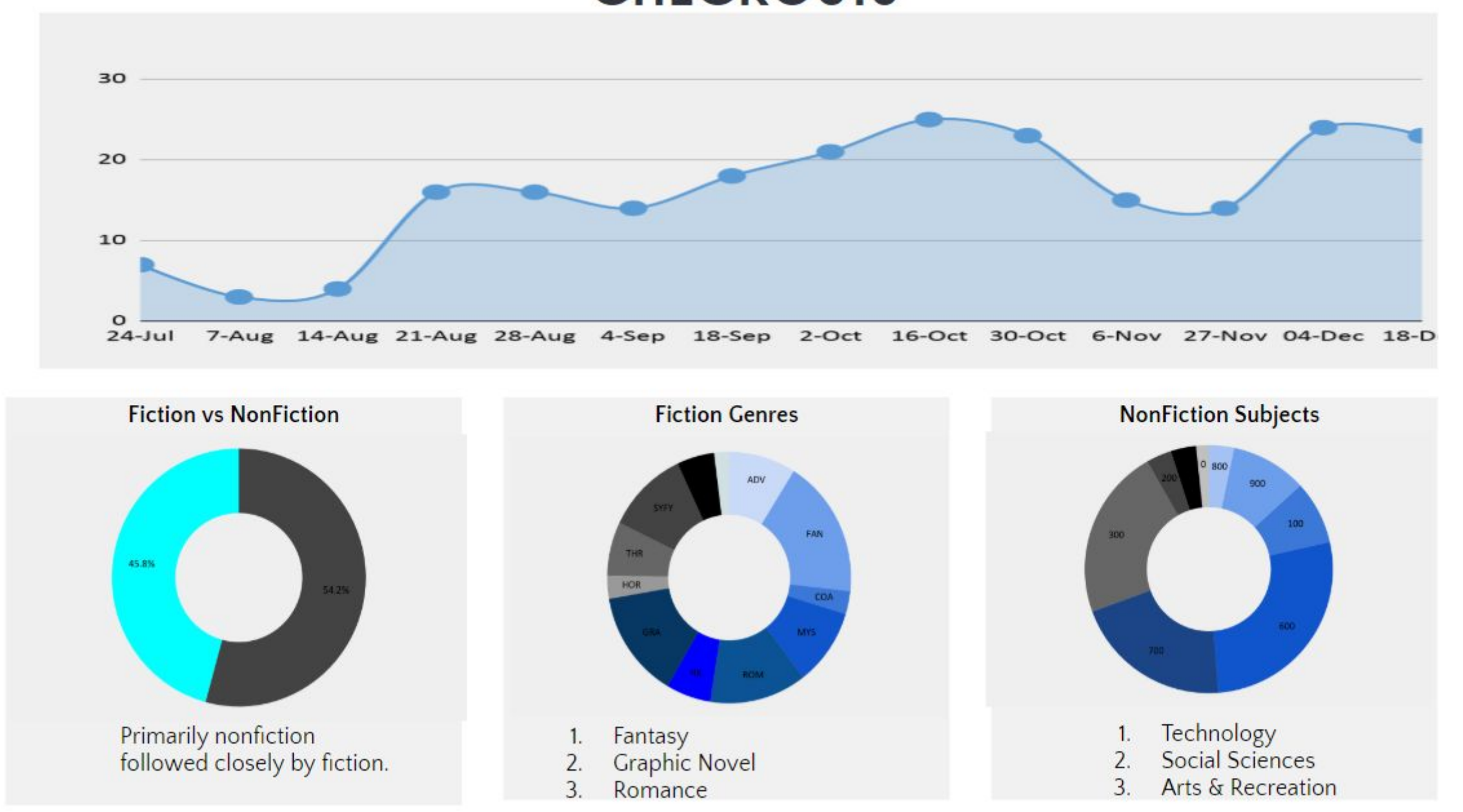
GENRES



FEEDBACK



CHECKOUTS



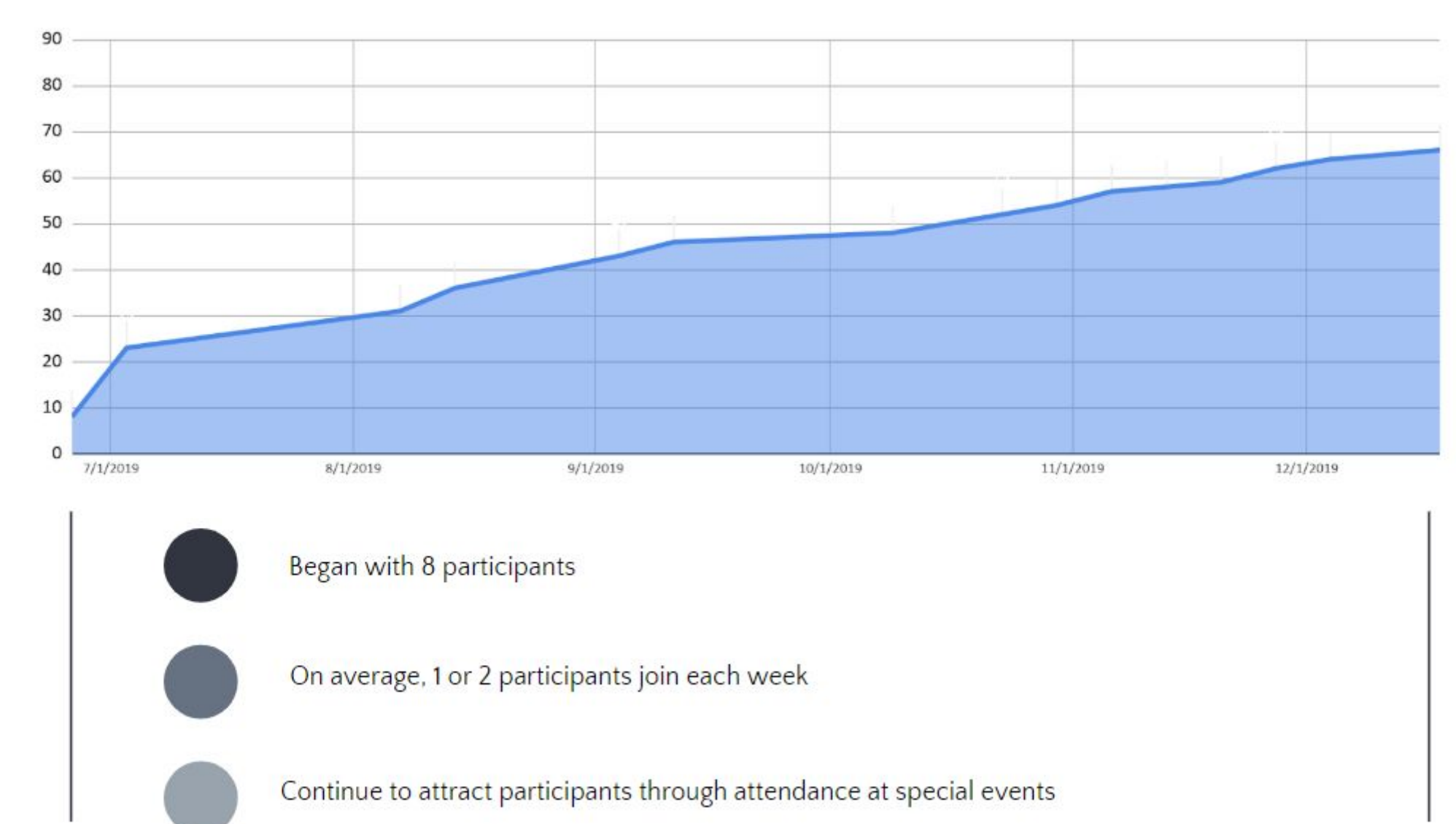
SURVEY

Bookmark
Library clerks issue bookmark at checkout.
Side A: title, due date, condition
Side B: customer satisfaction measures
Community members return bookmark with item.

Collects simple **quantitative data** and value-laden **qualitative responses** to measure program value.

- **quantitative data** includes:
 - likert scale to assess customer satisfaction
- **qualitative data** includes:
 - open comment to describe subjective impact

PARTICIPATION



CATALOGUE

Sirsi Dynix Query
Filters collection to generate report. Excludes digital and tutorial products. Excludes campaigns such as Lucky Day Reads. Excludes long wait list items such as New Releases. Excludes select formats such as DVDs.

Report
1 Lists physical copies by title and author. Occasionally indicates miscellaneous details. Available as an Excel Spreadsheet.

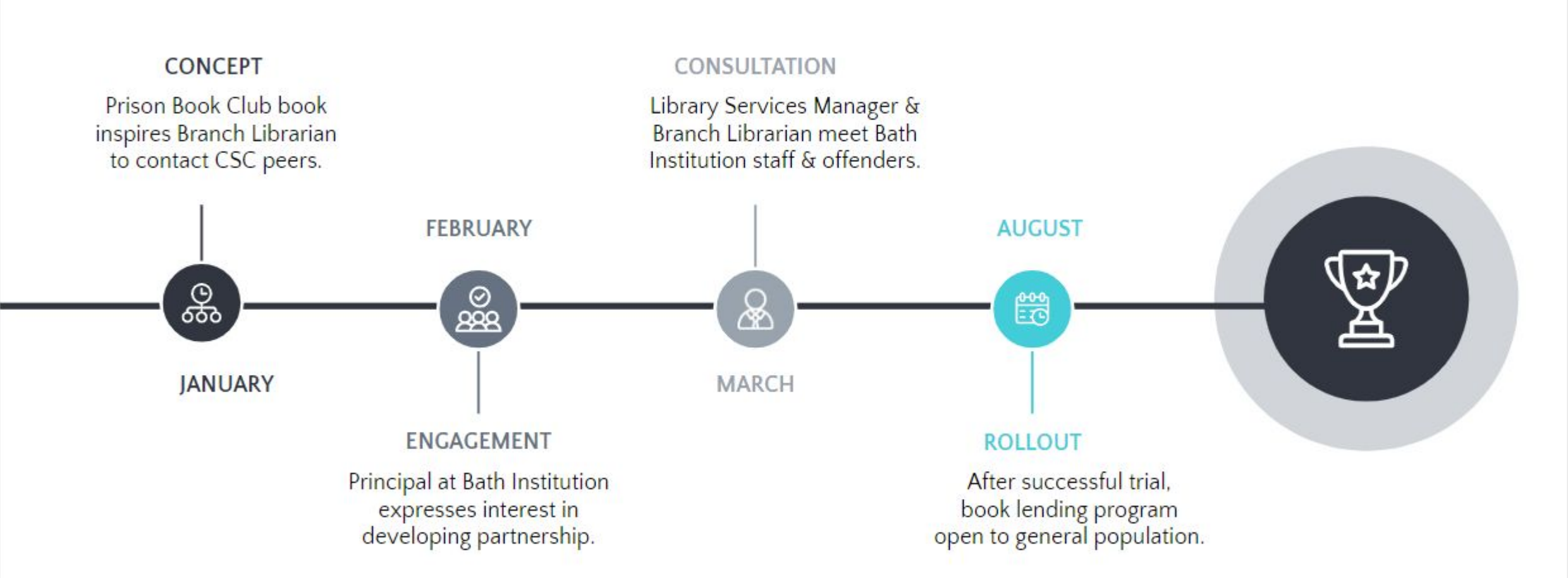
Collection
3 Thousands of materials in various forms. Accessible via the internet.

Available Data	Internet access	Physical Items	Limitations
1 title and author	✗	✓	• unable to search by subject or series • lacks summary, review, and read-alikes

DELIVERABLES

Staff Email Explain the process. Describe timelines and responsibilities at onset.	Institutional Account Note communications point persons. Monitor items.	Journal Diarize weekly visits. DESCRIBE VISIT FOCUS <ul style="list-style-type: none"> • bin dropoff (modified y/n) • interactions (staff/community) • next steps (follow-up/initiate)
Bin Signage Designate bin for checkouts. Internal. Do not touch. External. Delivery to/from	Pickup Shelf Designate shelf for holds. Label. Do not process items	

TIMELINE



CONSULTATION

