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At CCR SOLUTIONS – IT'S ALL ABOUT PEOPLE

**Ontario Library  
Association  
SUPER  
CONFERENCE**

February 1-4, 2023

**2023 OLA Super  
Conference**

**Feb 1-4, 2023**

MTCC Toronto

## Audio Visual Order Form

Company Name:		Show Date:	
Address:		Show Dates:	
City/ Prov, State:		On-site Contact:	
Country/ ZIP- PC:		On-Site Mobile:	
Ordered By:		Delivery Date:	
E-Mail:		Delivery Time:	
Phone:		Delivery Address:	

Monitor / Computer / Stand Packages	Qty.	2 Day Event	Advance Rate	Total
32" HD LED with Windows 10 Laptop, dual post stand, & shelf		\$ 1,162.50	\$ 988.13	
*Microsoft Office 2019 Included for the duration of the event				
42" HD LED with Windows 10 Laptop & dual post stand, & shelf		\$ 1,567.50	\$ 1,332.38	
*Microsoft Office 2019 Included for the duration of the event				
Computers & Accessories	Qty.	2 Day Event	Advance Rate	Total
Laptop: Win 10/ Mouse & Security Cable		\$ 375.00	\$ 318.75	
*Microsoft Office 2019 Included for the duration of the event				
Computer Speakers		\$ 67.50	\$ 57.38	
Wireless Presenter with Laser Pointer		\$ 60.00	\$ 51.00	
Keyboard/Mouse Set		\$ 60.00	\$ 51.00	
iPad		\$ 375.00	\$ 318.75	
MacBook		\$ 675.00	\$ 573.75	
HD USB Media Player		\$ 90.00	\$ 76.50	
Computer Flat Panel Displays	Qty.	2 Day Event	Advance Rate	Total
22" LED Resolution: 1920 X 1080 Select: TABLE STAND or WALL MOUNT		\$ 180.00	\$ 153.00	
24" LED Resolution: 1920 X 1080 Select: TABLE STAND or WALL MOUNT		\$ 225.00	\$ 191.25	
27" LED Resolution: 1920 X 1080 Select: TABLE STAND or WALL MOUNT		\$ 300.00	\$ 255.00	
Computer/Video Flat Panel Displays	Qty.	2 Day Event	Advance Rate	Total
32" HD LED Resolution: 1920 X 1080 Select: TABLE STAND /WALL MOUNT		\$ 450.00	\$ 382.50	
Select Wall Mount option: Landscape Portrait				
42" HD LED Resolution: 1920 X 1080 Select: TABLE STAND /WALL MOUNT		\$ 855.00	\$ 726.75	
Select Wall Mount option: Landscape Portrait				
50" HD LED Resolution: 1920 X 1080 Select: TABLE STAND / WALL MOUNT		\$ 975.00	\$ 828.75	
Select Wall Mount option: Landscape Portrait				
55" HD LED Resolution: 1920 X 1080 Select: TABLE STAND / WALL MOUNT		\$ 1,125.00	\$ 956.25	
Select Wall Mount option: Landscape Portrait				
65" HD LED Resolution: 1920 X 1080 Select: TABLE STAND / WALL MOUNT		\$ 2,025.00	\$ 1,721.25	
Select Wall Mount option: Landscape Portrait				
70" HD LED Resolution: 1920 X 1080 Select: TABLE STAND / WALL MOUNT		\$ 2,625.00	\$ 2,231.25	
Select Wall Mount option: Landscape Portrait				
80" HD LED Resolution: 1920 X 1080 Select: TABLE STAND / WALL MOUNT		\$ 2,985.00	\$ 2,537.25	
Select Wall Mount option: Landscape Portrait				

Multi-Touchscreens	Qty.	2 Day Event	Advance Rate	Total
32" HD LCD MULTI-TOUCH SCREEN <b>Select:</b> TABLE STAND / WALL MOUNT		\$ 675.00	\$ 573.75	
<b>Select Wall Mount option:</b> Landscape Portrait				
42" HD LCD MULTI-TOUCH SCREEN <b>Select:</b> TABLE STAND / WALL MOUNT		\$ 1,650.00	\$ 1,402.50	
<b>Select Wall Mount option:</b> Landscape Portrait				
55" HD LCD MULTI-TOUCH SCREEN <b>Select:</b> TABLE STAND / WALL MOUNT		\$ 2,235.00	\$ 1,899.75	
<b>Select Wall Mount option:</b> Landscape Portrait				
Flat Panel Stand	Qty.	2 Day Event	Advance Rate	Total
Dual Post Floor Stand for Flat Panels only rented with monitors		\$ 337.50	\$ 286.88	
Shelf for Dual Post Stand		\$ 90.00	\$ 76.50	
Booth Sound Equipment	Qty.	2 Day Event	Advance Rate	Total
Small Exhibit Booth Sound System		\$ 750.00	\$ 637.50	
Includes: 2 Speaker / Floor Stands / Mixer / 1 Wired Handheld Microphone Lavalier or Hand				
Large Exhibit Booth Sound System		\$ 975.00	\$ 828.75	
Includes: 4 Speakers / Floor Stands / Mixer / 1 Wireless Microphone Lavalier or Hand				
*The advance rate applies on all orders received on or before <b>** January 25, 2023 **</b>				

Order Notes:
1.
2.
3.
4.
5.

Totals:	
1) EQUIPMENT TOTAL:	
2) DELIVERY/EQUIPMENT SET-UP/DISMANTLE & PICK-UP - \$300 minimum or 20% of line 1, whichever is greater:	
4) SUB TOTAL:	
<b>** Subject to local sales tax upon billing **</b>	
<b>Grand Total:</b>	

Method of Payment		
Card Holders Name:		<p><i>*Forward completed documents to:</i></p> <p><b>Mark Hartshorn</b>            Phone: 416-675-7502 ext 246            Fax: 416-675-6997            E-Mail:  <a href="mailto:mhartshorn@ccrsolutions.com">mhartshorn@ccrsolutions.com</a>            100A Belfield Road            Toronto, ON M9W 1G1</p>
Billing Address:		
City/Prov/State:		
Type of Card:	Visa:    Amex:    Mastercard	
Credit Card Number:		
Security Code:		
Expiration Date:		
Signature:		
Date:		
<p><b><u>PLEASE EMAIL OR FAX COMPLETED DOCUMENT!!!!</u></b></p>		

Terms & Conditions - (PLEASE CONTACT YOUR REP FOR MORE DETAILS)
<p>Rental prices listed above are for the whole show period, based on delivery the day prior to the show. The customer is liable for loss or damage to the equipment during the show until CCR employees arrive to remove it at the end of the show. Orders received prior to the Order Deadline indicated above will be processed at the early bird discounted prices shown on this form. Orders received after the order deadline will be at CCR's regular published rates.</p>
Cancellations
<ol style="list-style-type: none"> <li>1) Cancellations of equipment and services must be received 2 weeks prior to the start of the show</li> <li>2) If equipment and services have already been provided at the time of the receipt of the cancellation notice, the full original charges will apply</li> </ol>
Rental Agreement
<p>It is understood and agreed that the customer accepts all responsibility for the safe return of all equipment listed this page form. Rates do not include any union related charges or fees, if those are incurred by CCR those fees will be passed on to the client. Customer also agrees to be billed for any damages or loss of the equipment other than caused by normal operation.</p>